

Sunderland Selectboard

Regular Meeting

Date: December 2, 2013

SUNDERLAND TOWN CLERK'S OFFICE

Received for Record

Date: *December 4, 2013* Time: *6:30 PM*

Attest: *Rose M. Hoegh*

Board Members Present: Mark Hyde, Steven Bendix, James Ennis, Jon French, David Kiernan

Others Present: Rose Keough, John Stuermer, Peter Luca, Marc Johnston, Richard Timmerman

Note: Session televised by GNAT-TV

Mr. Hyde called the meeting to order at 7:00 PM.

Minutes of November 18, 2013

Mr. Bendix made the motion and Mr. French seconded the motion to accept the minutes of this meeting. Motion carried.

New Business

Road Liaison and Highway Foreman

Mr. Ennis and Mr. Johnston have been working on the new budget and discussed this in detail with Ms. Keough and the Selectboard. The Selectboard would like a more extensive breakdown regarding reserve fund budgeting for equipment maintenance. Cutting of brush and maintenance of town equipment is continuing.

The Arlington Garden Club donated two Christmas wreaths for the Chisleville Covered Bridge, which is very much appreciated by the Town of Sunderland. Mr. Bendix made the motion and Mr. Kiernan seconded the motion to have Mr. Hyde, as Chair of the Selectboard, sign a letter of appreciation, on behalf of the Selectboard, to the Arlington Garden Club. Motion carried.

Work on the Kelley Stand area is continuing and will hopefully continue, weather permitting, until approximately the middle of January 2014 with work starting again in March of 2014. It was proposed to have additional signage and/or equipment in place further emphasizing road closure for the Kelley Stand area. Mr. Ennis will follow up on this proposal.

Proposed Town Hall Project

Mr. Kiernan gave the Selectboard an update on the above. Mr. Barry Hoeg, Principal Architect for the Town Hall Project, will be sending the Selectboard a packet, hopefully by the beginning of next week, containing all the revisions, cuts, plans and material changes. Mr. Kiernan suggested that after the packet is received he, Mr. Kiernan, will make copies for each Selectboard member for their perusal in order for each Selectboard member to review the above. Mr. Kiernan felt it would be a good idea to have a special meeting prior to the next regular Selectboard meeting scheduled on December 16th in order to discuss any proposed changes, etc.

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Highway and General Fund Budgets

Ms. Keough, Town of Sunderland Treasurer, discussed with the Selectboard insurance matters regarding the Highway and General Fund Budgets as well as health insurance.

New Community Health Clinic

An open house and presentation is scheduled for the above at Dr. Michael Welther's Arlington office on Saturday, December 7th, from 3-5 PM. The local Town Officials and public are encouraged to attend.

Town of Sunderland Website

Mr. Hyde stated that there is unusual high usage for the above including many hits from out-of-state as well as many from the Burlington, Vermont area.

Zoning Administrator Resignation

The Selectboard received a letter of resignation from the present Zoning Administrator pending finding a new person to fill this appointment. Mr. Hyde made the motion and Mr. Bendix seconded the motion to appoint Mr. Kiernan to fill this position as an Interim Zoning Administrator until the Sunderland Planning Board makes a formal recommendation for this position. Mr. Kiernan abstained. Motion carried.

Event Permit

A fee of \$25.00 needs to accompany a permit request along with a certificate of liability insurance. Checks to be made payable to the "Town of Sunderland VT."

Certification of Compliance for Town Road and Bridge Standards

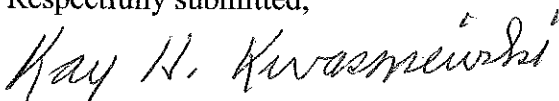
The Selectboard reviewed, adopted and signed the above.

Bicycle Path

Mr. Ennis gave the Selectboard an update (for the record and example) on the cost of the above in Newport, VT.

With no further business before the Selectboard, Mr. Hyde made the motion and Mr. Ennis seconded the motion to adjourn the meeting at 8:15 PM. Motion carried.

Respectfully submitted,



Kay H. Kwasniewski
Secretary to the Board