

Sunderland Selectboard

Regular Meeting

Date: August 5, 2013

SUNDERLAND TOWN CLERK'S OFFICE

Received for Record

Date: August 8, 2013 Time: 1:20 PM

Attest: Rose M. Hoeg

Board Members Present: Mark Hyde, Steven Bendix, James Ennis, David Kiernan

Others Present: Rose Keough, Sally Ayrey, James Ayrey, Marc Johnston, Peter Luca, Cindy Herrmann, Cynthia Browning, Ed Bove, John Stuermer, Michael Greenleaf, Kristina Frantz

Note: Session televised by GNAT-TV

Mr. Hyde called the meeting to order at 7:00 PM.

Minutes of July 15, 2013

Mr. Bendix made the motion and Mr. Ennis seconded the motion to accept the minutes of this meeting. Motion carried.

New Business

Road Liaison and Highway Foreman

The trees have been cut on the North Road, Woodard Constr. Co. has pulled all the stumps and fresh gravel has been put on the road. Work is scheduled to start at the end of the month on the gravel bar adjacent to the Williams property. Mr. Johnston is in the process of trying to contact someone from the State Department of Agriculture regarding the spraying of guardrails. Trees, Inc. is working on Kelley Stand to clear property for the purpose of moving poles by Green Mountain Power.

Proposed Town Hall Project

In Mr. Hoeg's absence, Principal Architect for the above Project, Mr. Hyde gave the Selectboard an update on said project and informed the board of the current bidding schedule for this project. Most bidders are generally interested enough to attend the bid opening to hear the other bids and determine where their price stands in the bidding. Public bids are required to be opened with whoever is interested in attendance, immediately following the bid due date time and always taken under advisement for further review pending award of a formal contract. Contract awards are never announced during the bid opening. Bid results are then required to be made available to the public, although all bids are still under advisement until all bids have been reviewed, analyzed, evaluated and recommended with the final contract award issued by the Owner (Town of Sunderland). Once the Owner formally awards the contract, all bidders are informed of this contract award and the Contract Documents are prepared to be signed by the Contractor and the Owner. Bid bonds and certified checks are not returned to the bidders until the contract has been formally executed by both parties involved, the Contractor and the Owner.

Mr. Hoeg has submitted everything necessary to the State Fire Marshall and we are waiting for a permit. We are also waiting for a wetland permit.

Ms. Keough, Sunderland Town Clerk, expressed her concern regarding the subject of heat in the vault in the proposed Town Hall. Ms. Keough feels it is imperative and was very emphatic that there is heat in the vault located in the proposed Town Hall. Effectual preservation of all documents located in the vault is required and it is consistently recognized in the records management and archival fields that stable, consistent temperatures are one of the most important considerations for maintenance and preservation of important permanent records (such as but not only land records). Maintenance and preservation of land records is crucial to the ability to buy, sell or refinance property. *It can be very costly to have records restored or stabilized after deterioration, making it a wise investment, especially when planning and investing in a new facility, to provide for consistent temperature.*

Kelley Stand Project Update

The contract for the above project is scheduled to be signed tomorrow, August 6th, at noon at the Town Clerk's Office. Continuation of the Notice To Proceed will take place at this time.

Battenkill Watershed Alliance

State of Vermont Representative Cynthia Browning gave the Selectboard an update on the above. Regarding the Branch Trout Habitat Restoration, the Alliance is continuing the development of plans and the application for permits. Regarding the Roaring Branch Irene Trash Removal, the Vermont Youth Conservation Corps Crew removed 2,500 lbs. of material from the Branch and it was disposed of at Casella Waste Management. Ms. Browning hopes to have another VYCC crew here in September and at that time hopefully help may be obtained from the utilities and others to remove more material from the upper Branch. The crew may also be able to do additional cleanup down on the lower Branch.

Hazard Mitigation Plan

Mr. Kiernan gave the Selectboard an update on the above. Mr. Kiernan is continually following up on this plan and will keep the Selectboard informed of all progress.

Health Insurance Renewal – MVP

Mr. French is following up on the above.

Planning Board Resignation

The Selectboard received the above from Fran Whitaker. Mr. Bendix made the motion and Mr. Kiernan seconded the motion to accept said resignation. Motion carried. Mr. Edward Bove expressed interest in this position. Mr. Ennis made the motion and Mr. Bendix seconded the motion to accept Mr. Bove as a Planning Board member until March of 2014. Motion carried.

Establishment of Town of Sunderland Tax Rates for 2013-2014 Fiscal Year

General Fund	-	\$.1105
Highway Fund	-	\$.1615
Cemetery Fund	-	\$.0029
Municipal Building	-	\$.0059
Local Agreement Amount	-	\$.0019

Totaling - \$.2827

Mr. Kiernan made the motion and Mr. Bendix seconded the motion to accept the above tax rates as calculated. Motion carried.

Town Health Officer

Mr. Bendix made the motion and Mr. Hyde seconded the motion to appoint Mr. John Stuermer as the Town of Sunderland Town Health Officer. Motion carried.

Mr. Michael Greenleaf and Ms. Kristina Frantz, residents of the Town of Sunderland, expressed their concern regarding a mold problem at their residence. Mr. Stuermer will follow up on this problem.

Bike/Pedestrian Path

The possibility of the above was discussed and is being pursued.

With no further business before the Selectboard, Mr. Ennis made the motion and Mr. Bendix seconded the motion to adjourn the meeting at 8:15 PM. Motion carried.

Respectfully submitted,



Kay H. Kwasniewski
Secretary to the Board