

Sunderland Selectboard
Regular Meeting
Date: April 2, 2012

SUNDERLAND TOWN CLERK'S OFFICE

Received for Record

Date: *April 4, 2012* Time: *11:30 AM*

Attest: *Rose M. Keough*

Board Members Present: Joseph Boutin, Judy Edmunds, James Ennis, Jon French, Mark Hyde

Others Present: Rose Keough, Sally Ayrey, Marc Johnston, Roy Johnson, Bruce Whitaker

Note: Session televised by GNAT-TV

Mr. Boutin called the meeting to order at 7:00 PM.

Minutes of March 19, 2012

Mr. Hyde made the motion and Mr. French seconded the motion to accept the minutes of this meeting. Motion carried.

Old Business

FEMA Flood Plain New Map and By-Laws

Mr. Whitaker, Interim Zoning Administrator, gave the Board an update regarding the above. Mr. Whitaker has located 131 properties from a total of 176. He is working on identifying the remaining properties. Mr. Hyde will compose a letter to be sent to all affected property owners, following the Board's approval.

New Business

Road Liaison and Highway Foreman

Mr. Ennis and Mr. Johnston gave the Board an update on Highway Department projects and additional yearly activities such as painting, spring cleanup, etc. Approximate estimates and proposed improvements for three projects are being calculated – North Road, Laver Lane, and Flynn Hollow. The Board and Mr. Johnston discussed a proposed five-year plan regarding identifying and assessing the cost and priorities of the proposed projects. All Board members felt it is important for the Selectboard to have a good overview of the town road conditions and prioritized proposed projects.

Mr. Johnston is due for a written six-month review regarding his performance in the Highway Foreman position. Mr. French will follow up regarding this.

The members of the Board felt that the Highway Fund Budget as of 3/19/12, for the Fiscal Year July 1, 2011 to June 30, 2012, was in order. Mr. Johnston is looking into purchasing a radio for the road grader with capabilities to connect to the Town Clerk's Office.

Mr. Ennis will check into the possibility of uniform rental for the Highway Department employees.

Mr. Johnston informed the Board of bridgework bid estimates at the present time.

(April 2, 2012 minutes cont.)

Page 2.

Town of Sunderland Land Use and Development Regulations

Mr. Roy Johnson, Chairman of the Sunderland Planning Commission, gave the Board an overview regarding the final draft revision of the above. The regulations contain six individual sections and Mr. Johnson and the Board discussed each section individually with Mr. Johnson addressing any questions and concerns the Board had. All concerns were answered to the Board's satisfaction and Mr. Hyde made the motion and Mr. French seconded the motion for the formal adoption of said regulations with the stipulation that any amendments for the same can be made if necessary. Motion carried. A public hearing will be warned for the next meeting of the Selectboard scheduled for Monday, May 7th at 7:00 PM at the Sunderland School.

Conflict of Interest Policy

The above has been reviewed by all Board members. Ms. Edmunds made the motion and Mr. Hyde seconded the motion to accept the Conflict of Interest Policy, which was in turn signed by all members of the Board. Motion carried.

SWIP and ISWAP Meetings

Mr. Hyde will represent the Board at the above future meetings and will keep the Board apprised of all developments. Mr. Hyde also advised the Board that all fees pertaining to the above would be increasing.

Right of Way Delineation of Mountain View Property

The Board gave their approval for acceptance of the above and a letter will be drafted to interested parties stating the Board's decision.

Capen Property Judgment Lien – Town of Sunderland vs. Adelbert Capen, et al

\$3,865.55 was paid at the time of closing in October on the above Judgment Lien and it was the decision of the Board to accept the above settlement offer.

Proposed House Legislative Re-Districting

The above continues to be an on-going process.

FEMA – Re: Exit Interview

With the Board's approval Mr. Boutin signed the above.

(April 2, 2012 minutes cont.)
Page 3.

Annual Financial Plan – Town Highways

The Board approved and signed the above.

With no further business before the Selectboard, Mr. Ennis made the motion and Mr. Hyde seconded the motion to adjourn the meeting at 8:40 PM. Motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kay H. Kwasniewski".

Kay H. Kwasniewski
Secretary to the Selectboard