Sunderland Selectboard **Regular Meeting** **Date: August 2, 2011**	SUNDERLAND TOWN CLERK'S OFFICE Received for Record Date: August 9, 2011 Time: 11:00AM Attest: Rose M. Keough

Board Members Present: Steven Bendix, Joseph Boutin, Bruce Whitaker, Mark Hyde

Others Present: Rose Keough, Sally Ayrey, Peter Luca, Marc Johnston, Robert Alexander, Michael Perra

Mr. Bendix called the meeting to order at 7:00 PM.

Minutes of July 19, 2011

Mr. Bendix requested an amendment to the above minutes to read as follows –

State of Vermont – Re: Penalties for late filed Homestead Declarations

Mr. Hyde made the motion and Mr. Whitaker seconded the motion to have the Town of Sunderland Clerk continue with the State of Vermont's procedure. Motion carried.

Mr. Hyde made the motion and Mr. Whitaker seconded the motion to accept above amended minutes. Motion carried.

New Business

Zoning Board

Mr. Robert Alexander, Chair of the above, discussed with the Board activities of the ZBA. The Board suggested possible training needs and any other needs that might be helpful for enhancing the effectiveness of the ZBA. Mr. Alexander was in total agreement with the above.

Resident Complaint

The Board received a letter from Lorene Zeif regarding an incident that took place on her property on July 20th and July 21st. Mr. Bendix drafted a letter of reply to Mrs. Zeif, which he read to the Board for their approval. After a lengthy discussion, it was moved by Mr. Whitaker and seconded by Mr. Hyde to accept said letter. The motion did not carry. A motion then was moved by Mr. Whitaker and seconded by Mr. Boutin to accept said letter with corrections. Motion carried. The Board members will stop at the Town Clerk's Office to sign corrected letter.

Zoning Administrator

It was agreed that Mr. Hyde would draft a letter to Mr. Stuermer outlining the responsibilities of the Zoning Administrator.

Letter of Resignation

The Board received the above from Hap Eliason. Mr. Eliason resigned from the positions of Auditor effective immediately and from the ZBA effective August 15th. Mr. Hyde made the motion and Mr. Whitaker seconded the motion to accept said resignation from the ZBA, effective as of August 15th. Motion carried. Mr. Boutin made the motion and Mr. Whitaker seconded the motion to accept said resignation from the position of Auditor, effectively immediately. Motion carried. Mr. Beadix will warn the above positions.

Road Foreman and Road Liaison

Mr. Johnston and Mr. Boutin gave the Board an update on road activities. A plan of action for the next two weeks was discussed. Personnel Policy was discussed and Mr. Boutin made the motion and Mr. Whitaker seconded the motion to adopt said Policy for the highway crew. Motion carried.

Town of Arlington Selectboard

Mr. Boutin received a letter from Keith Squires, Chairman of the Arlington Selectboard, regarding the Town of Sunderland's agreement with the Arlington Fire Department.

Webmaster

Mr. Hyde gave the Board an update on the status of the town's website. Mr. Hyde stated that the website is "alive" and he thanked Ms. Ayrey and Ms. Keough for their assistance.

Town Clerk's Office Equipment

The Board and Ms. Keough discussed the purchase of the above. Mr. Hyde felt everything recommended would cost in the range of approximately $650.00 - $700.00. Mr. Hyde and Ms. Keough will work together regarding this matter. The Board was in agreement to replace the present computer and software presently in use at the Town Clerk's Office.

Health Insurance - VLCT

Mr. Hyde gave the Board an update on the above. Mr. Hyde made the motion and Mr. Boutin seconded the motion to change the present insurance as of September lst to the above. Motion carried.

Dental Insurance

The Board discussed the above and agreed to put the same on hold for another year.

Pemco Insurance

The Board received a check in the amount of $350.00 regarding damages to the Chiselville Covered Bridge.

Selectboard Vacancies

The Board received Letters of Intent for the above positions from Patrick Monroe and David Kiernan.

250th Anniversary – Town of Sunderland Charter

Ms. Keough announced that she and her husband are planning a chicken barbeque to be held on Saturday, October 22nd, at the town property. Ms. Keough will be sending a letter to town residents pertaining to this event. The Board was in full agreement to assist and support this celebration.

DEC

Ned Swanberg , Floodplain Management Rep, will be at the Town Clerk's Office on August 4th at 9:30 AM to review floodplain maps.

With no further business before the Selectboard, Mr. Hyde made the motion and Mr. Whitaker seconded the motion to adjourn the meeting at 9:15 PM. Motion carried.

Respectfully submitted,

Kay H. Kwasniewski

Kay H. Kwasniewski
Secretary to the Board