Sunderland Selectboard Regular Meeting Date: June 7, 2011	SUNDERLAND TOWN CLERK'S OFFICE Received for Record Date: June 8, 2011 Time: 7:58 PM Attest: Rose M. Keough

Board Members Present: Steven Bendix, Joseph Boutin, Bruce Whitaker, Mark Hyde

Others Present: Rose Keough, Sally Ayrey, John Stuermer, John Williams, Peter Luca, Pam VanDeursen (VLCT), Pamela J. Fecteau (VLCT)

Mr. Bendix called the meeting to order at 7:00 PM.

Minutes of May 10, 2011 (Workshop Meeting)

Mr. Boutin made the motion and Mr. Whitaker seconded the motion to accept the minutes of this meeting. Motion carried.

Minutes of May 17, 2011

Mr. Whitaker made the motion and Mr. Hyde seconded the motion to accept the minutes of this meeting. Motion carried.

Old Business

Hinrichsen – leased lands

The Board received an update from Attorney Woolmington regarding the above. Ms. Keough sent additions and corrections to Joyce Hinrichsen's attorney. Attorney Woolmington will be compiling the agreement regarding delinquent taxes, legal fees and publication fees. This agreement will have to be signed before the Board signs the quitclaim deed.

Deborah M. Derby Tax Grievance

Mr. Bendix gave the Board an update regarding the above.

FEMA Flood Plan Update

Mr. Bendix gave the Board an update on the above.

New Business

VLCT – Re: Carrier Choice

Ms. VanDeursen and Ms. Fecteau, representatives of VLCT, gave the Board a lengthy presentation regarding health and casualty insurance options available to municipal entities. Each Board member received informational material pertaining to this matter and will peruse the same as well as considering insurance options presented by Dave Newell of the Wills Agency scheduled for the next regular Board meeting on June 21st.

Webmaster Appointment

Mr. Whitaker made the motion and Mr. Boutin seconded the motion to appoint Mr. Hyde as Webmaster. Motion carried. After discussion, Mr. Bendix made the motion and Mr. Whitaker seconded the motion to have Mr. Hyde sign the web hosting service agreement with ClearBearing. Motion carried.

Website Policy and Conflict of Interest Policy

Both of the above were discussed and Mr. Hyde and Ms. Ayrey will continue to work on the website policy.

BCRC – Solid Waste Implementation Plan

Mr. Hyde made the motion and Mr. Whitaker seconded the motion to sign the above regarding BCRC's authorization to provide 100% of the SWIP Outreach Coordinator services beginning July 1, 2011. Motion carried.

BCRC/Sunderland – Municipal Planning Grant Service Agreement

Mr. Boutin made the motion and Mr. Hyde seconded the motion to have Mr. Bendix sign the above regarding the new unified bylaw work. Motion carried.

Excess Weight Permit

The Board received the above from Hutch Crane and Pump Rental Corporation. Mr. Boutin signed the same.

Guardrail Installation

The Board received a Proposal from F.R. Lafayette, Inc. regarding the above, which was accomplished as of this date.

General Fund and Highway Fund Budget Comparisons For Fiscal Year July 1, 2010 – June 30, 2011

Ms. Keough gave the Board an update on the above.

Highway Department

Mr. Boutin gave the Board an update on the above. Mr. Bendix also gave a report from Mr. Ennis regarding highway matters.

Liaison Reports

Mr. Whitaker made the motion and Mr. Hyde seconded the motion to eliminate the positions of Liaison for the Planning Board, Zoning Board, and Building Committee. Motion carried.

Meeting Length Options

Mr. Hyde suggested various options regarding the above such as earlier meetings, time limits on agenda items, etc. The possibility was also mentioned of having an additional meeting each month.

Special Meeting

The next Board meeting is scheduled for Tuesday, June 14th, to review job applications for the Road Foreman position with the possibility of an Executive Session.

Pay Request Submissions

Ms. Keough requested the above be calculated and returned to her prior to the next Board meeting.

With no further business before the Select Board, Mr. Whitaker made the motion and Mr. Hyde seconded the motion to adjourn the meeting at 9:45 PM. Motion carried.

Respectfully submitted,

Kay H. Kwasniewski

Kay H. Kwasniewski
Secretary to the Board