

SUNDERLAND SELECT BOARD
Regular Meeting – December 1, 2016

1. Call to order by Mark Hyde
2. Board members present
 - a. Jon French, Mark Hyde, Steven Bendix, John Williams
 - i. Absent: Rick Timmerman
 - b. Audience
 - i. Marc Johnston (Highway Foreman), Rose Keough (Town Clerk/Treasurer), Thomas Polich (GNAT Representative), Missy Johnson (Zoning Admin Candidate)
3. Session recorded by GNAT-TV
4. Approval of Minutes from Previous Meeting
 - a. Motion to approve made by Bendix, seconded by French, motion passed
5. Public Comment
6. Reports from Road Liaison and/or Road Foreman
 - a. Covered Bridge was hit, being handled privately
 - i. Town will contribute matching paint
 - b. Mail boxes damaged during storm due to wet heavy snow
 - i. No written policy, residents to replace themselves
 - c. Stone line ditching work being done on Dunlap Farm Road
 - d. Brush removal to be completed
 - e. Discussion on potentially increasing paving budget or North Road paving based on residents requests – base with 6 inches crushed gravel, 22 feet wide, ditch, chloride gravel, stabilize, 1 foot gravel shoulder, 3 inches of base, 2 inches of top
 - i. \$226,000 Johnston’s estimate for job completion
 1. Cut down some additional trees
 - ii. Does the Board want to put forth as a warning item

- b. Zoning Admin appointment with possible executive session
 - i. Motion made by French to enter executive session, seconded by Bendix, motion passed
 - ii. Motion made by French to enter regular session, seconded by Bendix, motion passed
 - iii. Motion made by French to appoint Missy Johnson as Zoning Administrator, seconded by Bendix, motion passed
 - iv. Rose will forward any Zoning training information from VLCT to Missy
8. Old Business
- a. Budgeting for next fiscal year
 - i. VLCT – \$2,100 dues
 - b. Town Hall – 4 or 5 front office chairs
 - c. Arlington Rec Park - \$5,000
 - i. Warned article or budget?
 - 1. Warned article like last year
 - d. Audit price - \$9,000 annually
 - i. Williams will stop in December 2, 2016 to help Keough with current audit
 - ii. We will keep audit in budget for now and wait until we receive results to decide definitively
 - e. BCRC - \$2,500
 - f. Hyde is working with Marie to get the warning item regarding Safe Roads item
 - g. Social Services requests due to Select Board by December 31, 2016
 - h. Assistant Town Clerk position
 - i. Select Board has decided to wait a year
 - ii. Motion made by Bendix to enter executive session, seconded by Williams, motion passed
 - iii. Motion made by French to return from executive session, seconded by Bendix, motion passed

9. Review of Bills, Correspondence, and Signing of Select Board's Orders
 - a. Casella request
 - b. Kasey Kathan, Solid Waste Management Program, Vermont Department of Environmental Conservation
 - i. PFOA results – standard is 20 parts per trillion, results were 2 parts per trillion, very much below
 - ii. Bendix will contact Ms. Kathan regarding continued annual PFOA testing
 - iii. Keough will check with Casella for soil testing report
 - c. Vermont Rural Fire Protection Task Force
 - d. Town Report 2017 Distribution Notice
 - i. Williams suggests having a sample postcard at Town Meeting
 - ii. Wording to say, but not to be included in the article itself:
 1. Shall the town provide notice of the availability of the annual town report by postcard, mailed to all registered
 - iii. Motion made to include the article made by French, seconded by Bendix, motion passed
 - iv. The official posting will be Town Hall, Town Garage, and Sunderland Elementary
 - e. Assistant Judges of Bennington County meeting December 8, 2016 at 5:30 at the county courthouse to give general public a chance to discuss budget
 - f. Meeting Nights
 - i. Tabled until next meeting
 - g. Ira Allen speed limit
 - i. Williams informed Inn owners of state decision
 - h. Covered Bridge
 - i. HBH updated Warm Brook sign
 - ii. Williams to look into putting up a flashing light
 - iii. Williams to look into what kind of evidence is necessary to issue a fine regarding ordinance
 - iv. Williams to contact Arlington Select Board

10. Motion to adjourn made by French, seconded by Williams, motion passed

Respectfully submitted,

Stephanie Muñoz Wells

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