

Planning Commission
Town of Sunderland, Vermont

May 25, 2016

A meeting of the Planning Commission (Commission) of the Town of Sunderland (Town) was held on Wednesday, May 25, 2016, at the Sunderland Town Offices pursuant to the Warning fixing the time and place of the meeting.

The members present in person were Ed Bove, John Stuermer, Lily Van Haverbeke and Scott York.

Mr. Bove, Clerk of the Commission, called the meeting to order at 7:00 p.m. Ms. Van Haverbeke recorded the minutes of the meeting.

The first order of business to come before the Commission was the election of a new Chair of the Commission. Ms. Van Haverbeke nominated Mr. Bove to serve as Chair, Mr. Stuermer seconded the nomination, and Mr. Bove was unanimously approved as Chair of the Commission.

Mr. Stuermer then nominated Ms. Van Haverbeke as Clerk of the Commission. Mr. York seconded the nomination, and Ms. Van Haverbeke was unanimously approved as Clerk of the Commission.

Mr. Bove then moved to thank Peter Luca for his years of service to the Commission. Ms. Van Haverbeke seconded, and the Commission unanimously resolved to thank Mr. Luca for his many years of service.

The next item of business to come before the Commission was the approval of the draft minutes of the April 27, 2016 meeting of the Commission. Upon motion duly made and seconded, the minutes were unanimously approved.

The next item of business was the work session on updating the Town's Zoning Bylaws (Bylaws). Mr. Bove presented the Commission with a draft set of Bylaws he had prepared along with copies of bylaw checklists and copies of the Vermont Statutes on zoning bylaws. He then outlined a plan for review of the Bylaws and items to consider updating.

Mr. Bove then proposed that the Commission move its meeting time to 6:30 p.m. Upon motion made and seconded, the Commission unanimously resolved to move its meeting time to 6:30 p.m. Due to scheduling conflicts the Commission also resolved to move the June meeting to Wednesday, June 29, 2016 at 6:30 p.m. Thereafter, monthly meetings of the Commission will return to the fourth Wednesday of each month at 6:30 p.m. at the Sunderland Town Offices.

The Commission then discussed administrative procedures with Mr. Stuermer in his role as Zoning Administrator.

There being no further business to come before the Commission, and upon motion duly made and seconded, the meeting was adjourned.

Respectfully submitted,
/s/ Lily Van Haverbeke
Lily Van Haverbeke